

YHV ARTIST ACCESS

YHV Signed-Artist Resource

Release Preparation Guide for Accepted YHV Artists

By YHV Music Group

Electronic music release systems for independent artists,
DJ/producers, and labels.

Electronic Music | DJ Culture | Release Systems | Catalog Direction

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Release Preparation Guide for Accepted YHV Artists

This resource is for artists whose release has been accepted by YHV. It explains what to send, how the release process works, and what to expect before the music is delivered. This is a practical onboarding guide. It is not a public strategy product and it is not a guarantee of release results.

01. When To Use This Resource

Use this resource after your track, EP, remix, or release has been accepted by YHV and before the contract and release setup are completed. The goal is to keep the release process organized, clear, and professional.

02. Basic Release Flow

1. Track or EP is approved by YHV.
2. Artist sends the final audio files and required information.
3. YHV checks the audio.
4. Contract is sent digitally by private link after files are received.
5. Contract must be signed within the required period.
6. YHV prepares metadata, mastering, artwork, promo, scheduling, and delivery.
7. Release is submitted to the distributor ahead of release date.
8. Promo and store preparation begin according to the release timeline.
9. Release goes live on official release day.

03. Files To Send After Approval

Please send everything in one organized folder or download link.

- ☐ WAV premaster/master
- ☐ WAV master if available for reference
- ☐ Extended mix or DJ-useful original mix
- ☐ Radio edit if available
- ☐ Artist biography
- ☐ Track / release description
- ☐ Artist photo or press photo
- ☐ Social media links
- ☐ Spotify artist profile link if available
- ☐ Apple Music artist profile link if available
- ☐ Beatport artist profile link if available
- ☐ Traxsource artist profile link if available

- ☐ Real legal names of all artists involved
- ☐ Composer and writer names
- ☐ Contract signer names and email addresses
- ☐ Publisher / PRO / IPI information if available
- ☐ DJ support or press support if available

04. Audio Requirements

YHV requires clean audio files before release preparation can continue.

- ☐ WAV only
- ☐ 24-bit preferred
- ☐ 44.1kHz preferred
- ☐ Clean premaster/master
- ☐ Around -6dB headroom where relevant
- ☐ No limiter damage on premaster/master
- ☐ No distortion
- ☐ No clicks
- ☐ No unwanted noise
- ☐ No harsh high frequencies
- ☐ Clean low-end
- ☐ No stems or project files unless specifically requested
- ☐ Extended mix or DJ-useful original mix preferred for DJ-store releases
- ☐ Radio edit optional

If the audio has technical issues, YHV may request a fixed export before moving forward.

05. Audio Check

YHV may check the file for clicks, pops, distortion, clipping, export glitches, harsh high frequencies, low-end issues, weak kick and bass relationship, incorrect file version, or poor master quality. If an issue is found, the artist may be asked to fix it from the DAW and resend a clean WAV file.

06. Contract Process

After the required files and information are received, YHV can prepare and send the contract digitally by private link.

- ☐ Contract link is valid for 1 week unless otherwise stated
- ☐ If the contract is not signed within the required period, the release may be canceled or delayed
- ☐ If multiple artists are involved, YHV needs the correct legal names and email addresses for all required signers

- ☐ The release should not move forward until the contract is signed

Contract signer information needed:

Signer 1 - artist name / legal name / email:

Signer 2 - artist name / legal name / email:

Signer 3 - artist name / legal name / email:

07. Metadata Required

- ☐ Artist name with correct spelling and capitalization
- ☐ Track title with correct spelling and capitalization
- ☐ Version name if applicable
- ☐ Release title if EP or album
- ☐ Featured artist if available
- ☐ Remixer if available
- ☐ Real legal names
- ☐ Composer / writer names
- ☐ BPM
- ☐ Genre
- ☐ Spotify artist link if available
- ☐ Apple Music artist link if available
- ☐ Beatport artist link if available
- ☐ Traxsource artist link if available
- ☐ Instagram link
- ☐ Short artist bio
- ☐ Press photo
- ☐ Publisher / PRO / IPI information if available

Make sure everything is correct before delivery. Some changes may be difficult to update after a release is delivered or live.

08. Artwork

YHV usually creates the artwork for releases. Artists may provide photos where useful, but the final artwork decision is made by YHV. Artwork should support the release, the label identity, the genre, and the overall catalog presentation.

09. Release Timeline

YHV releases are scheduled with a queue and dedicated preparation. A release may usually launch in 2 to 4 months depending on the release schedule, distributor timing, and promo plan. General timeline example:

- Release is submitted to the distributor around 6 weeks before official release date.
- Traxsource preorder exclusive may begin around 4 weeks before release where applicable.
- Beatport preorder and Traxsource promo may begin around 2 weeks before release where applicable.
- Official release day is when the release becomes available on all selected stores and platforms.

This timeline can change depending on the distributor, store rules, release type, and label schedule.

10. Beatport, Traxsource, and Store Support

YHV may prepare feature request material or store support notes where applicable. Important:

- Store features are never guaranteed.
- Beatport charting is never guaranteed.
- Traxsource charting is never guaranteed.
- Spotify editorial support is never guaranteed.
- DJ support is never guaranteed.

11. Artist Promotion Expectations

- ☐ Follow @yhvrecords on Instagram
- ☐ Share the release announcement
- ☐ Share preview content if available
- ☐ Tag YHV Records in relevant posts
- ☐ Share the official release link on release day
- ☐ Repost label promo materials
- ☐ Send DJ support if available
- ☐ Keep artist profiles updated
- ☐ Communicate clearly during the release process

YHV may invite the artist as an Instagram collaborator during release week when applicable.

12. Communication Guidelines

Please use email for official release communication.

- ☐ Keep communication clear
- ☐ Send all files in one organized folder or download link
- ☐ Avoid sending multiple unfinished updates
- ☐ Do not request major changes too close to release date

- ☐ Confirm all artist and contributor information early
- ☐ Allow 3 to 7 business days for response where appropriate
- ☐ Keep all collaborators aligned before sending final information

13. Royalty Statements

As outlined in your contract, royalty statements are sent by email when your balance reaches \$100 or more across releases under YHV Music Group. If your balance has not reached the \$100 threshold, no royalty statement or payout notification will be sent for that period. The balance will continue to accumulate until it reaches the required payout threshold. Always refer to your signed contract for the official royalty terms.

14. Final Artist Checklist

- ☐ Final WAV premaster/master is sent
- ☐ WAV master reference is sent if available
- ☐ Extended mix or DJ-useful version is sent if relevant
- ☐ Artist bio is sent
- ☐ Track description is sent
- ☐ Artist photo is sent
- ☐ Profile links are sent
- ☐ Real legal names are sent
- ☐ Composer and writer names are sent
- ☐ Contract signer names and emails are sent
- ☐ Publisher / PRO / IPI information is sent if available
- ☐ Sample clearance is confirmed
- ☐ All collaborators agree to the release
- ☐ Artist understands the release timeline
- ☐ Artist understands that store support is not guaranteed

15. Contact

Website: www.yhvmusic.group Email: info@yhvmusic.group Demo email: demos@yhvmusic.group Instagram: [@yhvrecords](https://www.instagram.com/yhvrecords)

Final Reminder

A professional release needs clean files, correct metadata, signed contract, clear communication, and realistic timing. Send everything organized. Confirm everything early. Let the release process move properly.